LATE CO-PAY LOG

NAME OF FACILITY:			LICENSE # :	DATE:
TWIST ID (found on CCAA)	PARENT'S NAME	CHILD(REN) NAME	DATE CO-PAY DUE	AMOUNT DUE $

Instructions:

1. If parent fails to pay their Parent Share of Cost timely, provider will submit the Late Copay Log on the 3rd business day after Copay was due.
2. Note that all parents under CCS are required to pay their parent share of cost before services are rendered.
3. Provider will review CCAA on a daily basis to ensure parents are swiping daily. www.workforcesolutionschildcare.com/ccaa
4. Fax log to one of the corresponding fax numbers below:

Weslaco Workforce (1.866.890.5452) • Mission Workforce (1.866.580.6089)