

VOLUNTARY DISCONTINUE LOG

PROVIDER NAME:		LICENSE # :	
TWIST ID (found on CCAA)	PARENT'S NAME	CHILD'S FIRST & LAST NAME	DATE CHILD(REN) STOPPED ATTENDING

Instructions:

1. Provider will submit the Voluntary Discontinue Log within two (2) business days when a family reports to the provider child (ren) will no longer be attending the facility or when provider declines child care services to the family.
2. Provider will review CCAA on a daily basis. www.workforcesolutionschildcare.com/ccaa
3. Fax log to one of the corresponding fax numbers below:

Weslaco Workforce (1.866.890.5452) • Mission Workforce (1.866.580.6089)